

No-Cost Extensions

A no-cost extension extends the project period beyond the original project end date. As the phrase “no cost” suggests, there is no additional funding. A no-cost extension may be requested by the PI when all three of the following conditions are met:

The end of the project period is approaching, **AND**
There is a programmatic need to continue the research, **AND**
There are sufficient funds remaining to cover the extended effort

You must have a scientific, project-related reason to extend your project end date. Extensions may not be obtained for the sole purpose of spending remaining funds.

What are some examples of valid reasons for requesting a no-cost extension?

- Additional time is needed to assure completion of the original project scope
- Delay in hiring appropriate personnel
- Extensive delay in production or shipment of key equipment or supplies
- Time lost due to transfer, illness or injury of key personnel
- Completing reports and/or analysis

The sponsor may not approve a no-cost extension. Examples of when this may happen are:

- An extension will not be granted solely because there is money left over. Programmatic benefit must be justified
- Funding may have come from a prior year’s appropriation and cannot be extended
- The amount requested in the extension request appears excessive to the sponsor

Agency Guidance

- NSF
https://www.nsf.gov/pubs/policydocs/pappg22_1/pappg_6.jsp
- NIH
https://grants.nih.gov/grants/policy/nihgps/HTML5/section_8/8.1.1_nih_standard_terms_of_a_ward.htm#NIH

Getting an extension if we are a Subawardee

End dates for subawards are limited by the end date of the prime award. For example, if the prime award ends on December 31, we won’t be able to get an extension to our subaward beyond that date unless the prime award receives an extension, either through a funded extension or its own no-cost extension. Please be aware that an extension of the prime award doesn’t automatically extend our subaward. An extension of our subaward will require an amendment to the agreement.

WPI Post Award Action Form

<https://fs28.formsite.com/webteamwpiedu/post-award-osp/index.html>

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